

Minutes of the Public Works Committee - August 12, 2004

Chair Manke called the meeting to order at 8:30 a.m. at the Northview facility.

Present: Chair Richard Manke, County Board Supervisors James Behrend, Hank Carlson (arrived at 8:40 a.m.), Peter Gundrum (left at 11:45 a.m.), Karl Nilson, Rodell Singert, David Swan

Staff Present: County Board Chief of Staff Lee Esler, Legis.Associate Sandra Meisenheimer

Also Present: Chairman Jim Dwyer, Public Works Director Rich Bolte, Architectural Technician Mike Wells, Engineering Services Mgr. Gary Evans, Building Projects Mgr. Dennis Cerreta, Internal Audit Mgr. Lori Schubert, Principal Internal Auditor Joe DeAntonis

Tour of Metro Area at Northview Facility

The committee met at the west parking lot of the Northview facility and went on a tour of the west end of the remodeling area with Mike Wells of the Public Works Department. At the conclusion of the tour, the committee recessed and reconvened at 9:45 a.m. in Room 179 of the courthouse.

Overview of Computerized Databases in the Public Works Department

Bolte and Evans were present. Evans gave an overview/power point of the computerized databases. He said they were created to control assets in the Public Works Department. They did have culverts but also wanted bridges, highway signs, pavement conditions, signals, storm sewers, storm manholes, speed zones, etc. Ruekert & Mielke were hired to write a whole series of access databases but then they (Public Works) found a better card and graph database for a few more dollars which gave them better functionality and the ability to update when needed. They are also able to tie all the information back into the GIS system so another software was purchased called map director. Evans went on to give a demo on how everything works; i.e., how to do queries across two databases (culverts and pavements). A committee discussion continued.

Nilson asked is all of this available on line? Evans said one of their goals this year is to get some of it on line, such as pavement conditions, road access, etc.

Discuss and Consider Waukesha County Engineering Services Division Capital Projects Audit, June 2004

Bolte, Evans, Schubert and DeAntonis were present. Schubert stated the scope of this audit was to answer questions specified by the Executive Committee regarding cost estimates, scope changes, access permits and staffing of the division. She stated that the Background section includes Road Construction Projects. Projects are separated in three phases, with each phase budgeted in a separate calendar year for all projects except intersection projects. The phases of a road project are design, land acquisition and construction. Types of road construction projects are repaving, rehabilitation, and reconstruction. On page 9, Schubert reviewed the chart, "Summary of 2003 Closed Projects & Open Projects with Fund Transfer."

Singert asked on inflation and the contingencies, have you found in any of the projects over the last 2-3 years where the 5% varied? Schubert said she didn't have a problem with it and felt it was a conservative way of estimating it out. Evans said the guidelines actually allow an 8% contingency. Most of the projects are coming in pretty close to budget so the 5% is a little high but you should compare to nationwide inflation and also inflation in the industry. Bolte said the 5% is basically built into the capital plan.

Swan asked how can you ever win on land acquisition costs? Bolte replied you can't. Evans said every year Karen Braun looks at the land needed for each project. Then she goes to the GIS database, looks at the tax records and other information, and updates every project each year. Also, Evans stated, before land is bought on any given project, a soil study is done.

Motion: Nilson moved, second by Carlson, to accept the Waukesha County Engineering Services Division Capital Projects Audit of June 2004.

Esler asked are all the county owned properties in the GIS database? Bolte said yes and he would be happy at a future meeting to bring in the maps and lists of the county properties (future agenda item).

Esler said he finds the access permit section interesting. He discussed the project with Northview and/or Meadowbrook access. **Motion carried 7 – 0.**

Status Update of Capital Projects – Buildings

Bolte and Cerreta gave a status update. The jail is coming along reasonably well and is 28% complete. The last of the foundation work is done and it's all out of the ground. All of the contracts are signed or have been agreed to. Manke asked about having a tour of the jail. Cerreta said it is probably too dangerous now. Regarding the Retzer Center, the foundations are in, backfilling is done, plumbing is cut in, and it is 15% complete. Relative to the Northview facility, the asbestos has been removed and the inside is cleaned out so the tear down will probably start in another week. With the Northview Hall project at UW-W, both budget and concepts are complete and will be underway later this year. The electrical distribution system at UW-W is well underway. The house at Ashippun Park is gone, and the house off of Highway I will be demolished after the asbestos has been removed.

Consider Proposed Ordinance: 159-O-045 Amend 2004 Budget to Remove Restriction on Release of Funds to the Wisconsin River Rail Transit Commission (WRRTC)

Motion: Nilson moved, second by Gundrum, to approve Ordinance 159-O-045. Esler said he drafted this ordinance, which he explained. The Executive Committee recommended that "contingent upon the 14 current participating counties financial participation at the requested level" be removed, and this is reflected in the ordinance. Esler said he finds it surprising that there is no fiscal note because this has potential fiscal implications on future year funding. In any event, most of the River Rail members have made their 2004 commitment. **Motion carried 7 - 0.**

Read Correspondence

1. To Nilson's question, Esler explained how e-mails received by county board supervisors can be handled. (Gundrum left the meeting at 11:45 a.m.)
2. Manke stated that there was a Public Safety Commission meeting yesterday. He stated maybe in the future someone from this committee can attend a meeting.
3. Singert said there is an economic thing at the Country Inn on the 17th.
4. Esler reported on the meeting he attended the Thursday before last on transportation needs in southeast Wisconsin.

Future Agenda Items

1. Discuss surplus property (Manke).
2. Discuss what should be done with the Northview properties and the alignment (Singert).

Approve Minutes of July 29, 2004

Motion: Nilson moved, second by Behrend, to approve the minutes of 7/29/04. **Motion carried 6 – 0.**

Report from Executive Committee Member for Meeting of August 2, 2004

Manke reported that Senator Kedzie appeared to discuss TABOR. Also, items that were on the last County Board agenda of 8/10 were discussed and/or considered at the last Executive Committee meeting.

Report by Committee Member Attending Airport Commission Meeting of August 11, 2004

Singert said he attended the last meeting which was held yesterday. He stated fuel flowage fees for July were down 23 ½ % but overall they are still on a track of 1.2 million gallons again for this year. The activity is also down but that's recreational. On a more positive note, the t-hangars have gone from 22 empty to 13. Also, a letter was sent to Chairman Dwyer and Executive Finley from a constituent of Waukesha County thanking Airport Manager Keith Markano for getting him on his flight to Davenport, Iowa on time, which was during the very busy time when the President was coming to Waukesha County. Also, the additional fuel tank is now installed and running which provides a lot of capacity that is needed to maintain a balance of fuel.

Motion to adjourn: Carlson moved, second by Singert, to adjourn the meeting at 12:03 p.m.
Motion carried 6 – 0.

Respectfully submitted,

Rodell L. Singert
Secretary

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